



***Minutes of Galway City Local Community Development Committee
Meeting held on 6th November 2019 in the Council Chamber, Galway City
Council at 3.00pm***

Present:

Mr. Terrence McDonough, Galway City Community Network
Mr. Tom Connell, Galway City Council
Ms. Antoinette Ryan, Department of Employment Affairs and Social Protection
Cllr. Owen Hanley, Galway City Council
Mr. Declan Brassil, Galway City Partnership
Mr. James Coyne, Galway City Community Network
Mr Niall Ó Brolcháin, Galway City Community Network
Ms. Elaine Harvey, Trade Union Pillar
Mr. Frank Greene, Galway Chamber
Ms. Breda Fox, Local Enterprise Office

Apologies:

Ms. Eithne Ní Dhonnachadha, Galway and Roscommon ETB
Ms. Maria Molloy, Galway City Community Network
Ms. Anne O' Neill, Health Service Executive West
Ms. Margaret O' Riada, Galway City Community Network
Cllr. Martina O Connor, Galway City Council

In attendance:

Ms. Caitriona Morgan, Chief Officer, Galway City LCDC
Ms. Caroline Quirke, Galway City Council
Ms. Marie Dunleavy, Galway City Council

1. Welcome and Introductions

Mr. Terrence McDonough, Chairperson welcomed all members, noting that since the last meeting there had been a change to the membership of Galway City LCDC. He advised that Mr. Tommy Flaherty was no longer a member of the Galway City LCDC following the election process held by the Galway City Community Network (GCCN). He noted thanks to Mr. Tommy Flaherty for his input onto the Committee. He confirmed and welcomed Mr. Niall Ó Brolcháin on to the LCDC and introductions were made. He further confirmed that Ms. Maria Molloy, who was previously an interim representative on the LCDC, was now following the GCCN election process a representative on the LCDC.

The apologies for the meeting were noted as per above.

2. Confirmation of the minutes of the Galway City LCDC meeting held on 18th September 2019

Proposed: Ms. Elaine Harvey

Seconded: Cllr. Owen Hanley

And agreed by the members present.

In terms of Matters Arising Ms. C. Morgan advised that as part of the ongoing process for developing an implementation plan for the LECP 2020-2021 it was not appropriate, given the more technical nature agreed for this element of work to arrange for an additional workshop. She also noted, as circulated the input that was drafted with the Chairperson on the Galway City LCDC and submitted as requested for inclusion in the draft Galway City Council Corporate Plan 2019-2024.

3. SICAP Annual Planning Process for 2020

- **KPIs & Timeframe for LDC**
- **SICAP Regional Support – Mullingar, 27th November 2019**

Ms. Caitriona Morgan advised members that since the last meeting of the LCDC on 18th September 2019 Pobal had issued a “Guide for LCDCs for SICAP 2020 Annual Planning” which had been circulated to the members of the LCDC.

In line with the guidance document, she confirmed that local development companies were required to submit a SICAP Annual Plan 2020 to the LCDC, setting out their proposed plan with action details for the coming year. She noted that the annual planning process provides the LDC with an opportunity to reflect on their work and identify emerging trends to be addressed. She advised that the LCDC SICAP Sub-Group had met with the Pobal Development Co-Ordinator on 15th October 2019 as part of Pobal Annual Engagement / Support meetings and Mr. Tom Connell gave an update to members on items discussed at this meeting. He informed members that a Social Inclusion Analysis Report for 2019 as prepared by Pobal was examined and discussed, with representatives from Galway City Partnership attending as part of this. He advised the members that the overall progress and delivery of SICAP at a local level is working well and targeted, noting that the meeting was very informative, timely and beneficial to all.

In addition Mr. James Coyne gave a verbal update on behalf of the LCDC SICAP Sub-Group. Mr. Coyne advised that the indicative lot budget for 2020 was the same as the 2019 lot budget in the amount of €649,458 and he confirmed the timeline for uploading and reviewing the plan by the LCDC. The LDC is required to submit their Annual Plan by 15th November 2019. Mr. Coyne advised that the plan has to be approved in principle by the LCDC by the 31st January 2020 with final approval thereafter by 28th February 2020. He further advised and noted as circulated that the KPI targets for local community groups and individuals agreed for 2020 were as follows:

- KPI 1 Goal 1 – Total number of Local community groups supported = 50
- KPI 2 Goal 2 – Total number of individuals (15 years upwards) engaged under SICAP on a one-to-one basis = 520

Ms. Caitriona Morgan further outlined to the LCDC members that in relation to the SICAP Budget 2020, the LDC is required to have their 2020 Annual Plan based on their 2019 Lot Allocation. In the case of Galway City the budget at present is €649,458. She further advised that the Department is seeking an overall increase to the SICAP funding allocation for 2020 in the region of 3%, with the approach and timeline outlined in the guidance document. Following some questions from members on the potential budgetary changes for 2020, Ms. Elaine Harvey proposed that Galway City LCDC should write to the relevant Department to consider that a portion of any budget increase for SICAP 2020 should

be permitted to be used for increases in SICAP staff salaries. This was agreed by all. Cllr. Owen Hanley requested that minutes of the LCDC SICAP Sub-Group, going forward would circulate to all LCDC Members, which was agreed.

Ms Caitriona Morgan advised members of the upcoming SICAP Regional Support Event in Mullingar on 27th November 2019, as circulated, noting a particular focus on relevant updates and information on programme developments in addition to sharing experiences and good practice on engagement with target groups. She noted that there were four places available to attend, to include LCDC support staff and members / LDC frontline staff etc., requesting for confirmation of attendance by the 15th November 2019.

4. Community Enhancement Programmes – Proposal from LCDC Task Group following discussion on the drawdown of approved funding.

Cllr. Owen Hanley, on behalf of the LCDC Taskgroup gave a verbal update to the LCDC members in line with the report, following their meeting held on 8th October 2019 that had circulated. He advised that the DRCD has replied to the communication that issued, outlining the concerns as noted at the last meeting of the LCDC. He further noted that this reply was considered by the LCDC Taskgroup at their meeting, in particular the reference to cases where the local authority have paid out the grant in stage payments, to reduce the amount to be incurred by the grantee before they receive funding. He noted that it was their recommendation that for the Community Enhancement Programme (CEP) 2019, that following a written request from a grantee e.g. community group that the Chief Officer, in discussion with the LCDC Subgroup would consider on a case by case basis a stage payment (advance payment) up to an amount of 50% of the grant approved, subject to a maximum grant approved of €5,000. Following some discussion Ms. Caitriona Morgan advised members that to date 2 groups had been in contact to advise that they were unable to advance fund their project, as approved. Following a discussion it was agreed that both cases would be looked at as per the above recommendation with a stage payment to be paid which was agreed.

In relation to a possible CEP being ran again in 2020, Mr. James Coyne advised that the LCDC Taskgroup had also discussed a number of items in this regard, following discussion on ensuring that the terms and conditions for grants are appropriate to the local conditions in the sector in which they operate and circulated to the meeting a draft proposal / recommendation. Following discussion on this the recommendation from the LCDC as agreed to be forwarded to the Department on the drawdown of funding to community groups under a future CEP 2020 was as follows:

Amount of grant approved	Recommendation by Galway City LCDC
€0 to €5,000	80% of funding to be paid following approval of grant and 20% balance of funding to be paid on completion of project and vouched expenditure/evaluation report
€5,001 to €10,000	50% of funding to be paid on approval of grant and 50% balance of funding to be paid on completion of project and vouched expenditure/evaluation report
€ 10,001 or more	100% funding on completion of project and vouched expenditure/evaluation report

5. Developing an Implementation Plan for Galway City LECP 2020-2021

Mr. Terrence McDonough referred to the document that was circulated to the LCDC, which was prepared by Niall Crowley setting out the approach that was underway, the proposed deliverable, timeframe for developing the implementation plan for the Galway City LECP 2020-2021.

Mr. Terrence McDonough, as a member of GCCN noted that work had commenced within its membership on the above, in particular in advance of the needs assessment workshop and thematic / planning workshops. He further advised the importance to all that these workshops are attended by all partners, agencies and stakeholders.

Mr. Declan Brassil said that a note from the LCDC should be issued to all invited to attend and also that all LCDC members should consider and advise their own colleagues of these workshops and encourage attendance.

6. National LCDC Networking Event – Tullamore , 9th November 2019

Ms. Caitriona Morgan reminded the LCDC of the upcoming National LCDC Networking Event taking place in Tullamore on 9th November 2019, noting that 4 members of the LCDC were attending in addition to herself and both LCDC Support staff. She noted that the programme for this event had circulated, with a theme for the day being “Leadership and Collaboration” in addition to a “Leadership in Climate Action” element to the event.

7. Healthy Ireland Fund, Round 3

Ms. Caitriona Morgan gave a verbal update to the LCDC members on behalf of the Healthy Galway City Steering Committee. She informed the LCDC that following their submission to Pobal on 6th September 2019 and as part of Pobal's assessment process some clarifications were sought which were all responded to satisfactorily. She advised that the programme of work as approved by Pobal was forwarded onto the Department of Health for their final approval, a decision on which she was expecting shortly. She further advised that work had advanced on the Healthy Galway City website, including content, design noting that it was hoped that the site will be complete and ready for use by the end of 2019.

In addition the Healthy Galway City Co-Ordinator was also meeting with key partners to begin the planning process for Round 3 funded activities, in addition to rolling out two Healthy Food Made Easy Programmes in Westside and Ballybane as part of the Safefood Community Food Initiative. Finally she advised that funding had recently been secured from Creative Ireland to carry out a Creativity and Wellbeing project in Galway City in partnership with Create, the National Development Agency for Collaborative Arts.

8. Any Other Business

Ms. Caitriona Morgan noted the following upcoming events to the LCDC as circulated:

- Western Region Drug & Alcohol Task Force 2019 & Alcohol Awareness Week taking place from 11th – 15th November 2019.
- Local Food and Craft Gift Fair, organised by the Local Enterprise Office Galway taking place at the Black Box, Galway from 30th November 2019 to 1st December 2019.
- National Social Enterprise Conference taking place on 21st November 2019 in Croke Park, Dublin.
- Aontas Star Awards 2020 in collaboration with The ESF Managing Authority.

Following a query from Mr. Niall Ó Brolcháin on the IHREC project in Galway City Council Ms. Caitriona Morgan advised that following a workshop held with staff from across a number of Departments, facilitated by Niall Crowley that the Corporate Planning process was suggested as a key area of focus in addition to the work on the LECP.

Mr. Terrence McDonough advised members that the next meeting of the Galway City LCDC is scheduled to take place on Wednesday 11th December 2019 starting at 3.00pm.

The meeting concluded.