



## **Draft Terms of Reference for GSP Club Development Grant Scheme 2023**

The purpose of the **Club Development Grant Scheme Working Group 2023** is to assess applications to the **Club Development Grant Scheme Working Group 2023** bring recommendations of the funding allocation to the Galway Sports Partnership Steering Group (**GSPSG**). The grant is designed to support clubs on their return to productive activity. Funding for which has been provided through Sport Ireland by the Government of Ireland.

1. Working/Task group is hereby established to be known as **Club Development Grant Scheme Working Group 2023**.
2. The following constitutes the terms of reference of **Club Development Grant Scheme Working Group 2023**.
3. In these terms of reference **GSPCDG23** refers to **Club Development Grant Scheme Working Group 2023**.

### Membership

4. Membership of the **GSPCDG23** will comprise the following organisations / individuals:

*List membership organisations / individuals*

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

5. The membership of the committee shall be restricted to two representatives per organisation/sector.

### Meetings

6. **GSPCDG23** will meet not later than \_\_\_\_\_ 2023.

7. The venue for each meeting will be decided by the group and will, in as far



as possible, be reflective of the membership of the committee. Meeting can be held virtually or in-person or a combination of both.

#### Chair

8. The Chair of the group will be a nominee of the Steering Group of Galway Sports Partnership. The Chair will be responsible for reporting back to the GSP Steering Group.

#### Records

9. A record of each meeting will be kept by a designated note-taker. It is the note takers responsibility to record the decision of the group and disseminate them to the full Steering Group of GSP at the earliest opportunity.

#### Purpose

10. The purpose of the **GSPCDG23** is to recommend allocating of funding allocated by Sport Ireland in Core Funding, in accordance with the terms and conditions as set out previously. These recommendations shall be submitted to the **GSPSG** at the \_\_\_\_\_ meeting of the Steering Group.

11. In pursuing of this purpose **GSPCDG23** will ensure that:

- Duplication of resources is minimised
- There is a coherent approach to the work
- Best value for money practices are implemented

12. Amendments to these Terms of Reference may **only** be made with the agreement of the **GSPSG**.

#### Time-scale

13. The **GSPCDG23** will submit a report of recommended allocations to the **GSPSG** by email for confirmation.

Proposer: \_\_\_\_\_

Seconder: \_\_\_\_\_